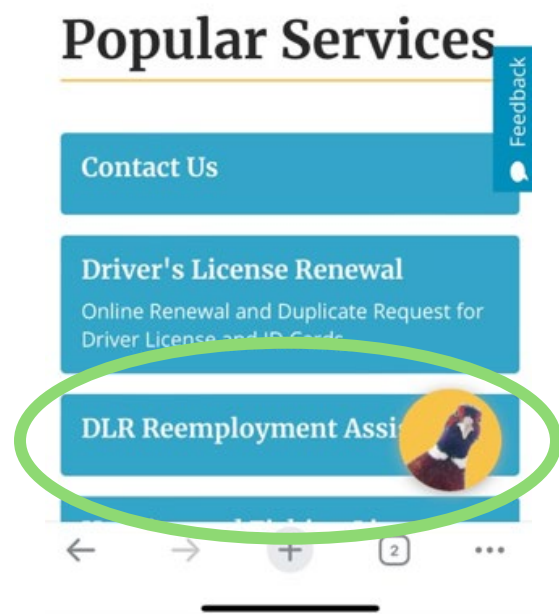
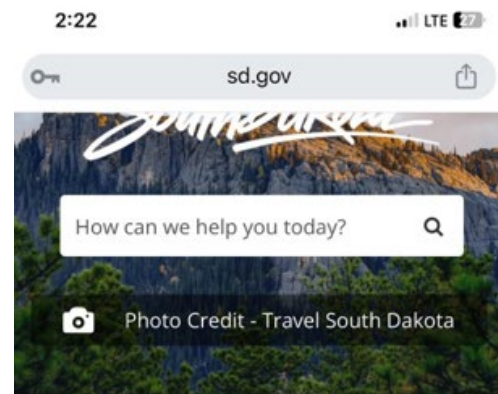


How to File a Payment Request on the RA Benefits Portal:

iOS (iPhone) platform

Step 1: Log In to the Benefits Portal

1. Open your internet browser and go to **sd.gov**.
2. Select **DLR Reemployment Assistance**, or type **sd.gov/rabenefits** directly into the address bar.



3. Click on **Log in MySD** and enter your **User ID** and **password**.
 - If you don't have an account, create one by following the instructions on the website.



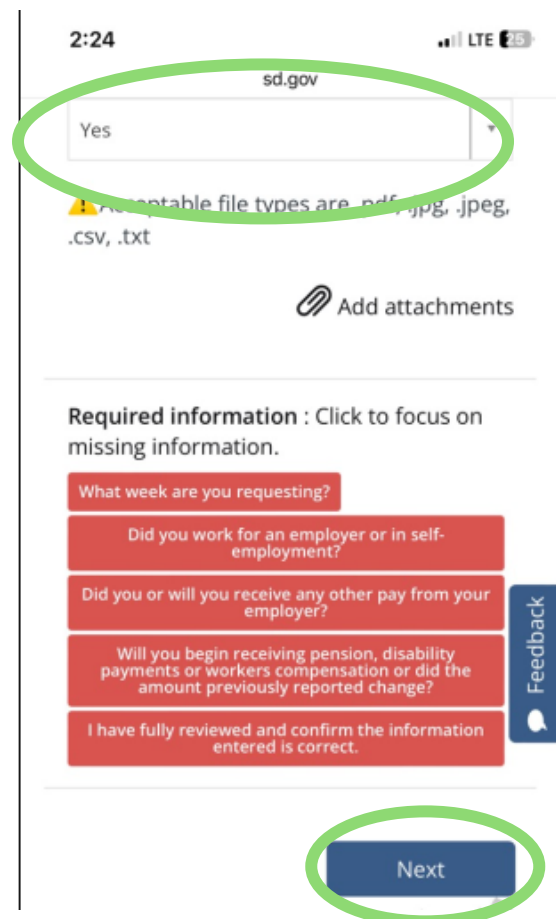
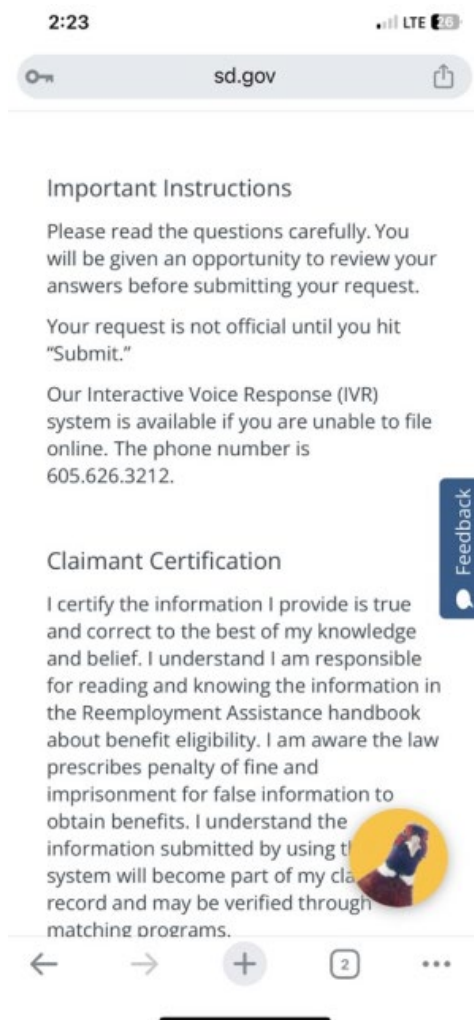
Step 2: Select "Request Weekly Benefit Payment"

1. Once logged in, select **Option 1: Request weekly benefit payment** from the menu.



Step 3: Review Instructions

1. You will be presented with important instructions regarding your payment request.
2. Read the instructions carefully and certify the answers you provide are true and correct.
3. Scroll down and select **YES** to agree to the terms, then click **Next**.



Step 4: Choose the Week for Payment Request

1. After you accept or agree to the terms, you will be taken to the payment request, where you will be asked to select the week for which you are requesting payment.
2. Choose **LAST WEEK** from the options provided.

NOTE: It will tell you the period you are answering the questions for.

Applicable Week

All of the questions below apply to the week of 02/23/2025 to 03/01/2025.



[Home](#) >

[Weekly Request For Payment Overview](#) >

Weekly Request For Payment

Weekly Request For Payment

feedback

- ☒ Introduction
- ☒ **Payment Week**
- ☐ Claim Eligibility
- ☐ Review

[Highlight Required Information](#)



* Indicates required

Payment Week

Okay, a payment week starts on Sunday, midnight, and ends on Saturday at 11:59 PM, Central Time. Any request for payment will always be for a past week.

NOTE: All requests are reviewed for payment.

If you are filing for the previous Sunday through Saturday, select last week.

If you are requesting benefits for a prior unclaimed week, select previous week.

Feedback

*What week are you requesting?

Last Week

⚠ Acceptable file types are .pdf, .jpg, .jpeg, .csv, .txt

Step 5: Answer Eligibility Questions

1. Answer each question honestly based on your activities during the specified week.

Step 6: Answer Job Contact Questions

1. When prompted, answer **YES** to the question, "Did you actively look for work?" if applicable, and then select **Add** to enter job contact information.

2:07 LTE 39

Enter Job Contact Information

Claim Eligibility

Add Remove All

Actions	Contact Date	Business Name
		N

2. Once you have entered the information, click **Add**.

NOTE: WORK SEARCH IS SUBJECT TO VERIFICATION. You are required to provide sufficient information so the agency can verify.

2:26 sd.gov
* Indicates required

Claim Eligibility

Applicable Week
All of the questions below apply to the v

* Did you work for an employer or in self-employment?
-- None --

* Did you or will you receive any other pay from your employer?
-- None --

2:27 sd.gov
Will you begin receiving pension, disability payments or workers compensation or did the amount previously reported change?
No

Did you actively look for work as instructed?
Yes

2:12 sd.gov

* Method of Contact
In Person

* Business Address
123 Anywhere St

* Business City
Anywhere

* Business State
South Dakota

* Business Zip Code
57401

Phone Number
(605) 999-9999

* Result of Contact
Submitted application

Cancel **Add**

3. This is what it will look like once you enter the job contacts made.

Actions	Contact Date	Business Name
	01/31/2025	Mickeys Mal Shop
	01/29/2025	Judy's Jewels

ck

Step 7: Certify and Submit

1. Complete all remaining questions as required.
2. Review all entered information carefully.
3. Certify that all information provided is accurate and complete by selecting the appropriate confirmation option.
4. Click **Submit**.

*I have fully reviewed and confirm the information entered is correct.

Yes

! Acceptable file types are .pdf, .jpg, .jpeg, .csv, .txt

Add attachments

Submit

Back

Feedback

Step 8: Confirmation

1. After submitting your payment request, you will receive a confirmation message indicating that your request was successfully submitted.
 - Keep this confirmation for your records.

2:33

sd.gov

Thank you for submitting request DLRWC0082198

View Request

Go Home